



STATE OF TENNESSEE
DEPARTMENT OF COMMERCE AND INSURANCE
500 James Robertson Parkway, 4TH Floor
Nashville, Tennessee 37243

Preferred Provider Organization Transparency Act
T. C. A. § 56-60-101-109

Effective Date – January 1, 2010

T.C.A. § 56-60-104 specifies that any individual or entity that is engaged in the act of contracting with providers and that has entered into a provider network contract with a provider for the delivery of health care services shall register with the Department within thirty (30) days of commencing business in this state. If the individual or entity is not licensed by the Department as an insurer or third party administrator, it shall register with the Department within ninety (90) days of January 1, 2010. If the entity fails to register with the Department in compliance with this section, then the commissioner may assess penalties as set forth in T.C.A. § 56-2-305 (a)(1) or (a)(2).

To satisfy statutory registration requirements, please submit written notification of registration on Company letterhead that contains the following information:

- Official name of the contracting entity, including any doing business as (d/b/a) designation used in this state;
- Contracting entity's address for the principal place of business;
- Contracting entity's telephone number for the principal place of business;
- Primary contact person - name and official title
- Contact person's mailing address, telephone number, e-mail and fax number;
- Company department and contact information for provider inquiries
- For provider inquiries, the internet web site address and/or toll free telephone number and hours of operation;

The registration information should be sent to the address listed above and send to the attention of Ethel Mims. This information shall be reported annually to the Department, unless significant changes require updating more frequently. Official notification of successful completion of the registration will be sent to the primary contact person. As a reminder, the Internet web site or toll-free telephone number the registrant is required by statute to maintain shall be updated at least quarterly.

If you have any questions concerning this registration process please contact Ethel Mims at 615-532-1239 or ethel.mims@tn.gov.