

**Assessment, Evaluation, and Research 2011-2012 Testing Coordinators' Year at a Glance**

<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>
<ul style="list-style-type: none"> <li>*Order Fall EOC/EOC-AYP</li> <li>*Order February Writing</li> <li>*Order Alt-PA</li> <li>*Administer Explore/Plan</li> <li>*Receive Summer EOC/EOC-AYP Reports</li> <li>*EOC/EOC-AYP Item Content/Bias Review</li> <li>* Attend LEAD Conference</li> </ul>	<ul style="list-style-type: none"> <li>*Order Spring Achievement</li> <li>*Order Spring MAAS</li> <li>*Administer Explore/Plan</li> <li>*Attend Fall Regionals</li> <li>*Receive Fall EOC/EOC-AYP Practice Materials</li> <li>*CRA Teacher Committee</li> </ul>	<ul style="list-style-type: none"> <li>*Administer CRA Pilot</li> <li>*Administer Writing Pilot</li> <li>*Administer Explore/Plan</li> <li>*Receive Fall EOC/EOC-AYP Test Materials</li> <li>*Nominations for Writing Scoring Committee</li> <li>*English I-III Passage Review</li> <li>*ACH EIS upload</li> </ul>	<ul style="list-style-type: none"> <li>*Administer EOC/EOC-AYP</li> <li>*Receive Alt-PA Binders</li> <li>*Scan EOC/EOC-AYP</li> <li>*Return Fall EOC/EOC-AYP Materials</li> <li>*ACH EIS upload to Pearson Access</li> </ul>
<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>
<ul style="list-style-type: none"> <li>*Order Spring EOC/EOC-AYP</li> <li>*Continue EOC Admin.</li> <li>*Receive Writing Assessment Materials</li> <li>* NAEP Assessment Administration</li> </ul>	<ul style="list-style-type: none"> <li>*Administer Writing Assessment</li> <li>*Administer ELDA</li> <li>*Return Alt-PA Binders</li> <li>*Writing Assessment Scoring Committee</li> <li>*Achievement Item Content/Bias Review</li> <li>* NAEP Assessment Administration</li> </ul>	<ul style="list-style-type: none"> <li>*Administer ELDA</li> <li>*Administer ACT - weekday</li> <li>*Receive Fall EOC/EOC-AYP reports</li> <li>*Receive Achievement Practice Materials</li> <li>*Attend Assessment Regional Trainings</li> <li>*Writing Live Scoring Alert</li> </ul>	<ul style="list-style-type: none"> <li>*Order TELPA</li> <li>*Administer Achievement</li> <li>*Administer TIMSS</li> <li>*Receive EOC/EOC-AYP Practice Materials</li> <li>*Receive Spring EOC/EOC-AYP Test Materials</li> <li>*Return Achievement Materials</li> <li>*Writing Live Scoring</li> </ul>
<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>
<ul style="list-style-type: none"> <li>*Order Summer EOC/EOC-AYP</li> <li>*Administer EOC/EOC-AYP</li> <li>*Administer TIMSS</li> <li>*Return Achievement Materials</li> <li>*Return EOC/EOC-AYP Materials</li> <li>*Scan EOC/EOC-AYP</li> <li>*Writing Data Review</li> <li>*Receive Writing Assessment Student Reports</li> </ul>	<ul style="list-style-type: none"> <li>*Receive EOC/EOC-AYP Practice Materials</li> <li>*Receive Achievement Student Reports</li> <li>*Receive Summer EOC/EOC-AYP Materials</li> <li>*Writing Summary Reports</li> </ul>	<ul style="list-style-type: none"> <li>*Administer EOC/EOC-AYP</li> <li>*Receive Spring EOC/EOC-AYP Reports</li> <li>*Scan EOC/EOC-AYP</li> <li>*Return Summer EOC/EOC-AYP Materials</li> <li>*Achievement Passage Review</li> </ul>	