

FOR MORE INFORMATION

Benefits Administration

615.741.3590 or 1.800.253.9981
www.state.tn.us/finance/ins/

This document is intended to provide a summary of eligibility requirements for the continuation of insurance coverage at retirement. For detailed information, please consult your agency benefits coordinator.



Department of Finance and Administration,
Authorization No. 317314, October 2011.

CONTINUING INSURANCE AT RETIREMENT

Local Government Plan

Non-TCRS Participants

CONTINUING INSURANCE AT RETIREMENT — LOCAL GOVERNMENT NON-TCRS

CONTINUING COVERAGE AT RETIREMENT

All covered local government employees who meet the qualifications may continue medical insurance at retirement for themselves and covered eligible dependents (spouse and/or children). Retired employees may continue coverage until they become eligible for Medicare. Covered dependents will also be allowed to continue coverage until they become eligible for Medicare or no longer qualify as eligible dependents. For individuals to continue insurance benefits, the agency from which they retire must continue to participate in the local government plan.

A retiree whose spouse is also an eligible covered employee participating in one of the state sponsored plans may continue coverage as a dependent on the active spouse's contract instead of electing retiree coverage. When the spouse terminates employment, the retiree may resume coverage under their own eligibility if not yet eligible for Medicare.

INDIVIDUALS NOT ELIGIBLE FOR MEDICARE

Service Requirements

Eligible retirees must have at least ten years of creditable service to continue insurance coverage. For the purpose of continuation of insurance, local government service means service with the agency from which the employee is retiring. Accumulated unused sick leave may be counted. Military service that did

not interrupt employment, educational leave, leave of absence, employment with an agency participating in the state or local education plans, or service with another local government agency cannot be counted. The eligibility guidelines are:

- Ten years of creditable service **with the agency from which they retire**, must be age 55 and at least three full years of continuous coverage under the plan immediately prior to retirement. Coverage must begin immediately upon retirement, unless the retiree goes to work for another agency participating in a state-sponsored plan.
- Twenty years of creditable service **with the agency from which they retire**, must be age 55 and at least one full year of continuous coverage on the plan immediately prior to retirement. Coverage must begin immediately upon retirement, unless the retiree goes to work for another agency participating in a state-sponsored plan.
- Public safety employees (police and firemen) who are age 50 and have at least 25 years of creditable service **with the same agency**. In addition, the retiree must be covered by the local government plan for at least one full year immediately prior to retirement and must qualify for an unreduced benefit. To qualify for this benefit, the agency must provide documentation of their separate retirement system and the governing board must pass a resolution to allow these participants to maintain their coverage. The documentation

must be submitted to Benefits Administration before continuation of coverage will be approved.

- At least 30 years of creditable service **with the agency from which they retire** and be covered at least one full year on the plan immediately prior to retirement.

The one-year and three-year participation requirement will be waived if the local government agency has not participated in the plan for that length of time.

Application

Eligible employees who wish to continue insurance coverage after retirement should submit an Application for Continuation of Insurance to Benefits Administration. The application must be submitted within one full calendar month of the expiration of active coverage.

If eligible retirees do not enroll within one full calendar month as outlined above, they may only re-enroll if they were on the medical insurance at the time they retired and were eligible to continue that coverage by their age, length of service, length of participation in the plan and meet a special enrollment provision under the guidelines of the Health Insurance Portability and Accountability Act (HIPAA). Qualifying events include loss of other group coverage due to death of spouse, divorce, termination of spouse's employment, legal separation, loss of eligibility, loss of TennCare, spouse's employer ceases total

contribution toward health insurance, spouse's number of work hours required for insurance eligibility are reduced or they acquire a new dependent through marriage, birth or adoption. Application must be made within 60 days of the loss of coverage or acquisition of the new dependent. Appropriate documentation must also be submitted.

Retiring employees must continue in the same health insurance option they were enrolled in immediately prior to retirement.

Premiums

Retirees will be billed directly by Benefits Administration each month or they can elect to pay by bank draft. If the retiree's former employer elects to pay all or a portion of the premium, the agency will be billed for the full amount and the retiree must make arrangements with the agency to pay their portion.

Claims

Retirees who continue health coverage will use the same insurance identification card that was used while they were actively employed. Any questions regarding payment of claims should be directed to the insurance company.

Dependent Coverage

Retirees may continue insurance coverage for a spouse and/or dependent child if the individuals were covered at retirement and are not Medicare eligible. Dependents may continue coverage as long as they meet plan eligibility requirements.

Newly acquired dependents must be added within 60 days.

Upon the death of a retiree, a covered spouse or dependent will receive six months of free insurance coverage. Dependents of a deceased retiree may continue coverage only if they were covered by the plan upon the retiree's death **and** are not eligible for Medicare.

Disability Participants

Employees who qualify for disability retirement may continue coverage if they participated in the local government plan at the time the injury or illness which resulted in the disability occurred and have at least five years of service with the agency from which they are retiring.

Proof of total disability must be shown by submitting an Award Letter from the Social Security Administration or approval by TCRS based on physician review of medical records documenting the disability. The required proof must show total disability existed at the time of termination of employment. Employees who are eligible for a service retirement cannot retire on disability.

Coverage will terminate once the retiree becomes eligible for Medicare Part A.

Dental Insurance

Employees who wish to continue dental benefits at retirement may continue through COBRA for a limited time. Information is automatically sent upon cancellation of active coverage.

INDIVIDUALS ELIGIBLE FOR MEDICARE

Medicare Supplement Coverage

Retirees and their dependents who are eligible for Medicare Part A cannot continue in standard group health coverage, unless grandfathered by the Local Government Insurance Committee. The state group insurance program's medicare supplement coverage is not an available option to non-TCRS local government participants. Those interested in obtaining a medicare supplement policy should obtain coverage through a private carrier.

End-Stage Renal Disease

Retirees eligible for Medicare as a result of end-stage renal disease should contact Benefits Administration immediately.

RETURNING TO WORK

Group Health Insurance

Returning to full-time employment with an agency that participates in a state-sponsored plan will result in the termination of retiree group insurance coverage. Benefits Administration should be contacted immediately when returning to active service.