

**RULES  
OF  
TENNESSEE BOARD OF COURT REPORTING**

**CHAPTER 0455-01-03  
LICENSURE**

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**0455-01-03-.01 LICENSURE BY GRANDFATHERING – WORK EXPERIENCE.** Any person who is engaged in the practice of court reporting on July 1, 2009 may apply for licensure by grandfathering. The application for grandfathering will require evidence that the court reporter is proficient in court reporting. Applications for grandfathering by work experience must be received by July 1, 2011. The application shall include:

- (1) An affidavit setting forth past education and work experience as a court reporter;
- (2) An affidavit of either:
  - (a) A judge for whom the person has worked as an official court reporter, or
  - (b) Affidavits of three (3) licensed attorneys, unrelated by blood or marriage to the person, and who have utilized the services of the court reporter, which attest to the court reporter's proficiency in court reporting;
- (3) Payment of licensure fee.

**Authority:** T.C.A. §§ 20-9-605, 20-9-607 and 20-9-613. **Administrative History:** Emergency rule filed February 1, 2010; effective through July 31, 2010.

**0455-01-03-.02 LICENSURE BY GRANDFATHERING – CREDENTIAL.**

- (1) Any member in good standing of the Tennessee Court Reporters Association who holds the certified court reporter examination designation on July 1, 2009, upon payment of the licensure fee in an amount determined by the board, shall be automatically granted a license pursuant to this part and thereby may practice as a court reporter.
- (2) Any member in good standing of the Tennessee Court Reporters Association who holds the certified court reporter designation on July 1, 2009, and does not apply for licensure within one (1) year of July 1, 2010, shall be required to pass the licensed court reporter examination and pay applicable licensure fees in order to become a licensed court reporter.
- (3) Any member in good standing of the Tennessee Court Reporters Association who holds the registered professional reporter designation, or higher, from the NCRA, NVRA or AAERT on July 1, 2009, upon payment of the licensure fee in an amount determined by the board, shall be automatically granted a license pursuant to this part and thereby may practice as a court reporter.

**Authority:** T.C.A. §§ 20-9-605, 20-9-607 and 20-9-613. **Administrative History:** Emergency rule filed February 1, 2010; effective through July 31, 2010.

**0455-01-03-.03 TEMPORARY LICENSURE.**

- (1) Any person who provides to the board satisfactory proof of graduation from a court reporting program or its equivalent shall, upon application to the board on forms approved by the board and payment of a fee in an amount determined by the board, be issued a temporary license to practice as a court reporter. This temporary license shall expire sixty (60) days following the date upon which the next board-approved examination for licensure is given. No more than three (3) additional temporary licenses shall be issued to any applicant who fails to pass the scheduled examination for licensure.
- (2) "Court reporting program" shall mean those educational programs, approved by the Tennessee Board of Court Reporting, that provide education related to court reporting as defined in T.C.A. § 20-9-602(2).

**Authority:** T.C.A. §§ 20-9-605, 20-9-607 and 20-9-614. **Administrative History:** Emergency rule filed February 1, 2010; effective through July 31, 2010.

**0455-01-03-.04 APPLICATION FOR LICENSURE – STANDARD PROCESS.** Any person may submit an application to be licensed as a court reporter. The application shall include:

- (1) Proof of passage of the National Court Reporters Association registered professional reporter examination, the National Verbatim Reporters Association certified verbatim reporter examination, or the American Association of Electronic Reporters and Transcribers certified electronic court reporter examination.
- (2) Applications for licensure shall be signed and sworn by the applicants and submitted on forms furnished by the board.
- (3) Payment of licensure fee.

**Authority:** T.C.A. §§ 20-9-605, 20-9-607 and 20-9-609. **Administrative History:** Emergency rule filed February 1, 2010; effective through July 31, 2010.

**0455-01-03-.05 RENEWAL.**

- (1) A newly issued Court Reporter License in Tennessee shall be valid for two (2) years or for other such period of time authorized by T.C.A. § 20-9-609. The holder of the license may renew such license during the 60 days preceding the expiration date thereof by paying the required fee and completion of the application for renewal.
- (2) A license renewal is valid for a period of two (2) years or other such period of time authorized by T.C.A. § 20-9-612.
- (3) It is the responsibility of each licensee to notify the Board of any change of address within 30 days. Failure to receive a renewal form from the Board shall not constitute an excuse for failure to renew licensure.
- (4) Late Renewals may be received up to 180 days following expiration of license with the required late renewal fee and application for renewal. Failure to renew a license within 180 days shall deem the license suspended and subject to reinstatement.

**Authority:** T.C.A. §§ 20-9-605, 20-9-607, 20-9-609 and 20-9-612. **Administrative History:** Emergency rule filed February 1, 2010; effective through July 31, 2010.