

**RULES
OF
TENNESSEE BOARD OF FUNERAL
DIRECTORS AND EMBALMERS**

**CHAPTER 0660-05
FUNERAL DIRECTORS AND EMBALMERS**

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- (1) Each person desiring to obtain a new or initial funeral director or embalmer license shall submit to the Board a completed application on a form prescribed by the Board and the fee(s) as required by Chapter 0660-03 of these rules along with the following documentation:
 - (a) a copy of an official photo identification issued by a governmental agency, such as a valid (permanent, current, unexpired, legible) driver's license, U.S. passport, or federal, state, county or city employee I.D. card showing the individual's date of birth and address;
 - (b) two (2) letters of recommendation by a licensed funeral director and/or embalmer which attest to the good moral character and competence of the applicant. Such letters shall be signed and dated on printed stationery;
 - (c) an official transcript or diploma certified by an educational institution showing the applicant has graduated from a high school or has earned a GED recognized by a state department of education; and
 - (d) for a funeral director applicant, an official transcript showing completion of a study in funeral service education consisting of not less than thirty (30) semester hours, forty-five (45) quarter hours or the equivalent, from a school accredited by the American Board of Funeral Service Education, and, if applicable, official test results of the Arts section of the National Board Examination, or
 - (e) for an embalmer applicant, an official transcript evidencing an associate of arts degree by successful completion of a mortuary science program consisting of not less than sixty (60) semester hours, ninety (90) quarter hours or the equivalent, with a program accredited by the American Board of Funeral Service Education, and official test results of the Science section of the National Board Examination; and
 - (f) Certification of Completion of Apprenticeship Form attesting that either:
 1. the applicant for a funeral director license has completed not less than two (2) years of apprenticeship as a bona fide paid employee of an establishment working not less than forty (40) hours per week in the presence of and under the direction and supervision of a licensed funeral director, or
 2. the applicant for an embalmer license has completed not less than one (1) year of apprenticeship as a bona fide paid employee of an establishment working not less than forty (40) hours per week in the presence of and under the direction and supervision of a licensed embalmer.

(Rule 0660-05-.01, continued)

- (2) The apprenticeship requirements listed in subparagraph (f) of this rule do not apply to persons already registered as apprentices as of December 31, 2007 as specified in T.C.A. 62-5-312(c).

Authority: T.C.A., §62-5-203, 62-5-305, 62-5-306, 62-5-307 and 62-5-312. **Administrative History:** Original Rule was filed June 24, 1974; effective July 24, 1974. Amendment filed March 23, 1977; effective April 22, 1977. Repealed and new Rule filed June 13, 1980; effective September 29, 1980. Amendment filed December 7, 2009; effective March 7, 2010.

0660-05-.02 RESERVED.

Authority: T.C.A., §62-504. **Administrative History:** Original Rule filed June 13, 1980; effective September 29, 1980. Amendment filed December 7, 2009; effective March 7, 2010.

0660-05-.03 RESERVED.

Authority: T.C.A., §62-504. **Administrative History:** Original Rule filed June 13, 1980; effective September 29, 1980. Amendment filed December 7, 2009; effective March 7, 2010.