

IV.a

April

Meeting

Minutes

COMMISSION MEETING WORK SESSION AGENDA

April 29, 2015

Park Vista, Gatlinburg, Tennessee 9:00

Work Session was called to order by Chairman Finucane, roll call was taken. Those present were Commissioner Biggs, Commissioner Finucane, Commissioner Kerley, Commission McCormack, Commissioner Naifeh, Commissioner Specht, Commissioner Slay, Commissioner Sorge, and Commissioner Vance. Non-voting members present: Roger Hawks. Those absent was non-voting member Commissioner McPeak.

Guests:

Jeff Elliott TFACA
Tom Brown Cookeville Fire Department
Robert Law Portland Fire Department
Joe Hackney Knoxville Fire Department
Peyton Bullen State Fire Marshall's office
Jerry Ray Fayette County Fire Department

Agenda-Work Session:

Michael Naifeh named Fire Chief of Covington FD.

Rule Change – No rule making hearing is necessary with these few minor rule changes; this is more of a policy change, first is live burn - 2008 standard is accepted June 30, 2016 after that live burns are good for only 3 years.

Reciprocity- A letter from employing or sponsoring fire department that they are moving or are already in Tennessee, plus have applicable certs for the level in which they are seeking.

Adding Hazardous Materials Technician and Hazardous Materials Incident Commander into the rules for two new levels of certifications.

Progression issue should be addressed to add the rule back in from 90 to 30 days, it was inadvertently left off from the last rule change in January.

Make a motion for the regulatory flexibility addendum by Vance, 2nd by Slay. Motion carries.

Motion on floor for approve the impact of local governments addendum by Sorge, 2nd by Vance. Motion carries.

Motion to approve revision and addition to the rules by Vance, 2nd by Sorge.

Roll call vote:

Commissioner Biggs – yes
Commissioner Finucane – yes
Commissioner Kerley – yes
Commissioner McCormack – yes
Commissioner Naifeh – yes
Commissioner Specht – yes
Commissioner Slay – yes
Commissioner Sorge – yes
Commissioner Vance – yes

This change should be effective by this fall, September 1st possibly.

The packet you have is the correlation sheets and information for TEMA's hazmat awareness and ops course. This is a partnership with TEMA to test at these levels for certification.

Jeff Elliott-

Vehicle rescue extrication curriculum complete NFPA program. If we follow this in its complete format, it's a 64 hours course. A 40 hour class would be more tolerable and help depts. budget for class.

DISCUSSION TESTING RESULTS- FINDING THAT PEOPLE WHO PASS PRACTICALS SHOULD BE ABLE TO PASS WRITTEN TESTS. SHOULD WE PUT WRITTEN TESTS BEFORE PRACTICAL TESTS?

Director: State web pages are changing, our website will look different. Content is all the same just presented different.

Introduction of Richard Rochford new coordinator.

Generating random audit picks from LXR in the business meeting.

Allegations from individuals within a department on a certification issue. Referring this to legal to handle this and start the investigation. Commissioner Biggs will be the representative of the commission on this matter.

Commissioner Biggs – abstain
Commissioner Finucane – yes
Commissioner Kerley – yes
Commissioner McCormack – yes
Commissioner Naifeh – yes
Commissioner Specht – yes
Commissioner Slay – yes
Commissioner Sorge – yes
Commissioner Vance – yes

Changes to contract of a field representative - termination for convenience of Mr. Priest's contracts for East and Middle TN.

Date and time of next meeting- August 25th work session at 9am and business at 1 pm.

THE TENNESSEE COMMISSION ON FIRE FIGHTING PERSONNEL STANDARDS AND EDUCATION

April 29, 2015 Business Meeting

The meeting of the Tennessee Commission on Fire Fighting Personnel Standards and Education was called to order by Chairman Mark Finucane at 1:00 P.M. on April 29, 2015 at the Park Vista, Gatlinburg, Tennessee. Roll was called and Commission Members present at the meeting were: Mark Finucane, Chairman, Michael Naifeh, Brian Biggs, Tom McCormack, Darryl Kerley, Stephanie Specht, Matthew Sorge, Michael Slay and Charlie Vance. Ex-officio non-voting Member present at the meeting: Roger Hawks.

Ex-officio non-voting Member absent: Julie McPeak.

Commerce and Insurance / Fire Prevention Staff present at the meeting:

Gary West, Assistant Commissioner, Division of Fire Prevention

Jeff Elliott, Tennessee Fire Service and Codes Academy

Joe Underwood, Staff Attorney

Motion to approve previous minutes with corrections by Commissioner Biggs and seconded by Commissioner McCormack.

RESOLVED:

The motion carried unanimously.

Guests present at the meeting:

Joe Hackney	Knoxville Fire Department
Mark Harvey	Loudon Fire Department
Mike Brubaker	Loudon Fire Department
Rip Rohen	Hamilton County EMA
Michael Jackson	Chattanooga Airport
Jody Clift	Hamilton County EMA
Pete Van Dusen	Cleveland Fire Department
Roger Fuqua	Cookeville Fire Department
Tom Brown	Cookeville Fire Department
Dewey Woody	TEMA
Jim Dyer	Athens Fire Department
Mark Foulks	Greeneville Fire Department
Paul Swafford	Pikeville Fire Department
Todd Torbett	Madisonville Fire-Rescue
Tommy Burris	Madisonville Fire-Rescue
Mike Flynn Sr	East Ridge Fire Rescue
Chris Knutsen	Pigeon Forge Fire Department
Mike Williams	Sevierville Fire Department

Announcements

Guests

Jeff Elliott, Tennessee Fire and Codes Academy (TFACA) Program Director gave a report that Mark Boyd filled the Instructor II position that was open. We had recent graduates 19 recruits, 100% passed Awareness, Operations and Firefighter I, we had our second Fire Investigator class with 22 in attendance, so we had two large classes that graduated April 17th. May 13th will be the graduating class of the newly Fire Officer III course. It has been nearly two years since we have been able to fill that class and we have 15 students enrolled. In service training with four hour blocks is still going strong. I have pulled the numbers and on Modern Residential Fire Attack we taught 76 classes with another 36 scheduled. We taught 32 Reading the Smoke classes with another 44 scheduled. We taught 38 Thermal Imaging with another 15 scheduled. The current Smokey Mountain Weekend we have an estimated 1000 firemen in attendance and we are hosting 17 of those classes. With the Spring Annual Chief Meeting we have an NFA Direct Delivery class, June 25th and 26th 2nd annual Chief Training Symposium it is marketed with 7 full days of training.

Motion by Commissioner Vance to change the agenda and move item up on the agenda, seconded by Commissioner Sorge.

Chris Knutsen with Pigeon Forge submitted 13 different courses for your approval for the upcoming Smokey Mountain Weekend and since these are not through the Tennessee Fire and Codes Academy I wanted to make sure the students who get the certificates will be able to count these courses in their in-service training.

Motion to approve by Commissioner Naifeh and seconded by Commissioner Kerley:

RESOLVED:

The motion carried unanimously.

Special Recognition by Gary West to Commissioner Slay on receiving his Executive Fire Officer certification, since he was already retired he needed a sponsor so we offered a letter in order to sponsor him so he can complete the certification.

Special Recognition by Commissioner Finucane to Tom Brown and Roger Fuqua, completed the 2nd Fire Investigator class and received their Fire Commission certification.

Special Recognition to Steve Cross for completing the pilot class for Fire Inspector I.

Special Recognition to Michael Naifeh, who has accepted the Fire Chief position with Covington Fire Department.

Motion by Commissioner Finucane to hold next meeting at Paris Landing State Park and a backup location would be Covington Fire Department. Motion seconded by Commissioner

Vance. Director Fox should research the location of Paris Landing and see what is involved in having the meeting there and report back to the commission.

RESOLVED:

The motion carried unanimously.

Director's Report

Director introduced new coordinator, Richard Rochford. Currently we are working with Julie Coffman who has been assigned to us from Proboard and we are updating information from paper version to digital version which includes quite a bit of detail.

Coordinator Cross and I attended IFSAC conference in Hoover, Alabama a few weeks ago. We attended several training sessions and he attended site team training so he can go out and do site team visits in the future and I am working with IFSAC site team so we can get him into a site team visit. That will better prepare us also for the site team visits in the future to ensure we are following proper procedures.

For your information the NFPA1072 standard will be coming out, both IFSAC and Pro-board will have some requirements that will have impact on our Awareness level because it will require skills at the Awareness level, currently NFPA 472 does not. Also IFSAC's five year accreditation requirement, there was a discussion of trying to get everybody back in their cycle and if they get us back in our original cycle where we was accredited back in 2006 and were due to be re-accredited in 2011 and as you know that didn't take place and we were given a one year extension and then re-accredited in 2012, in order for us to get back into the normal cycle our next re-accreditation will be in 2016. Also, IFSAC has been studying the accreditation of training programs and that is something they have not done in the past. At this time they have decided not to go down that road. IFSAC also plans to have a searchable online database for IFSAC seals in the future, currently Proboard has one and so do several states.

We are making good progress with TFACA and TEMA on the Hazardous Materials.

Our office relocation plans, we have been working with Deputy Commissioner West and Director Hawks on the glass door front for separation in the administration building for the commission. Currently we occupy 625 square feet and the area we will be moving to is 2470 square feet of working space. We have put together a moving plan and a tentative date for July 1, 2015. We have a new temporary employee working with us in the office, DeWanda Lee and we have her for four months. I have worked with HR and Mr. West about getting an accreditation manager once we get to TFACA.

Old Business

Proposed rule changes, Attorney Joe Underwood states that when we come back on August 25th he will have the suggestion for changes on the progression rule.

New Business

Reciprocity

We have had 72 people who have applied for reciprocity since our last meeting; they have already been approved and sent out by our office. They are from mostly Tennessee but a few from other states as well.

Jeff Elliott from TFACA has submitted a Vehicle Extrication Curriculum for future certifications and it is 100 % NFPA compliant to the level of I and II and I do know that NFPA 1006 is scheduled to be revised next year and a lot of those Technical Rescues are going back to Awareness, Operations and Technicians rather than calling them Level I and II. This entire curriculum is supposed to be 64 hours, we anticipate 24 hours that students have online projects and testing components to show competency before coming to the academy for 40 hours hands on event. We are not 100% ready to roll this out yet; we have purchase equipment to support this but are lacking one or two school busses on site to be able to do some big rig operations. We are just submitting the curriculum to let you know which way we are heading.

Motion to approve by Commissioner Sorge and seconded by Commissioner McCormack:

RESOLVED:

The motion carried unanimously.

Jackson State Community College represented by James Fountain and is requesting approval for NFA's FESHE model entitled Fire Protection Systems course. We are seeking approval before rolling out the course.

Motion to approve by Commissioner Biggs and seconded by Commissioner Sorge with the addition of sub sections:

RESOLVED:

The motion carried unanimously.

Knoxville Recruit Program presented by Joe Hackney, Chief of Training: we are going to put on a recruit class of 30 to start June 15th and I have researched that we are NFPA compliant. It is 21 weeks, 8 weeks will be for EMS and we will have a staff of six to eight instructors.

Motion to approve by Commissioner Vance and seconded by Commissioner Specht:

MTSU Death Scene investigation course had no one present but reviewing the course, all the resumes and correlation is very well put together. It seems they are looking for 6 actual hours of course approval for in service training.

Motion to approve by Commissioner Slay and seconded by Commissioner Kerley.

RESOLVED:

The motion carried unanimously.

Red Cross CPR program sent in by the National Chapter and no one was available to represent the program. It seems to be four hours long.

Motion to table this until the next meeting by Commissioner Finucane and seconded by Commissioner Sorge:

RESOLVED:

The motion carried unanimously.

Saltillo course request, the course mimics Jackson Fire Department's 76 hour basic recruit course.

Motion to approve by Commissioner Sorge and seconded by Commissioner Specht:

RESOLVED:

The motion carried unanimously.

Jackson Fire Department 76 hour basic recruit course.

Motion to approve by Commissioner Sorge and seconded by Commissioner Specht:

RESOLVED:

The motion carried unanimously.

Jackson introduction to Fire Service course.

Motion to approve by Commissioner Sorge and seconded by Commissioner McCormack:

RESOLVED:

The motion carried unanimously.

Motion to approve the Smokey Mountain Weekend Courses by Commissioner Naifeh and seconded by Commissioner Kerley.

RESOLVED:

The motion carried unanimously.

TACA request submitted by Russell Robinson but no one is here to represent them. They are requesting approval of 20 hours for the educational supplement.

Motion to approve 18 hours by Commissioner Biggs and seconded by Commissioner McCormack:

RESOLVED:

The motion carried unanimously.

Director Woody presents TEMA Hazardous Materials courses with all the curriculums and there are 3 different courses with different hours. The end goal, if this is approved is to be able to have students who finish TEMA courses will be able to test at the end like what is provided at the academy.

Motion to approve by Commissioner Sorge and seconded by Commissioner Slay:

RESOLVED:

The motion carried unanimously.

Tennessee Fireman's Conference requesting approval of 16 hours for training.

Motion to approve credit for 16 hours by Commissioner Slay and seconded by Commissioner Sorge:

RESOLVED:

The motion carried unanimously.

2015 In service training status report from Coordinator Cross, there have been 97 programs submitted and all these have met commission rules with the exception of one department I am still working with them on submitting more classes.

Consideration to approve the skills sheets of the Hazardous Technician course.

Motion to approve by Commissioner Kerley and seconded by Commissioner Vance:

RESOLVED:

The motion carried unanimously.

Education Incentive Pay Report for 2015, this was approved in February and the report shows the 3.5 million dollars that has been paid out to the departments.

The following departments were drawn for the audit of 2014 Education Incentive Pay, Martin, Springfield, Bartlett, Dayton, Soddy Daisy, Harriman, Cocke County, Sevierville, Johnson City, Oak Ridge, Collierville, City of Loudon, Lexington, Blount County, Lewisburg, Chattanooga, Elizabethton, Ashland City.

Chattanooga Fire Department request for educational incentive pay for dual roll employees. At this time we have no authority to grant this request.

With no further business to come before the Commission, the meeting was adjourned.

Mark Finucane, Chairman

Michael Slay, Secretary