



**THE TENNESSEE COMMISSION ON FIRE FIGHTING
PERSONNEL STANDARDS AND EDUCATION**

REGULAR BUSINESS MEETING

April 23, 2018

The meeting of the Tennessee Commission on Firefighting Personnel Standards and Education was called to order by Vice Chairman Brian Biggs at 9:00 A.M. Eastern on Monday, April 23, 2018, at the The Park Vista, 705 Cherokee Orchard Road, Gatlinburg, TN 37738.

- I. **PRAYER** - (Jay Moore)
- II. **PLEDGE OF ALLEGIANCE** – (Stephanie Specht)
- III. **ROLL CALL** (Director Fox) – Members Present:

Commissioner Brian Biggs
Commissioner Tommy Kelley
Commissioner Stephanie Specht
Commissioner Michael Naifeh
Commissioner David Windrow
Commissioner Darryl Kerley
Commissioner Toran Hedgepath
Commissioner Jay Moore

Members Not Present:

Commissioner Matthew Sorge
Commissioner Julie McPeak – (ex-officio non-voting member)

A quorum has been established.

Commerce and Insurance / Fire Prevention Staff Present:

Randy Fox – Executive Director – Fire Commission
Michael Miranda – Fire Coordinator
Brian Nicholson – Fire Coordinator
Joseph Underwood – Chief Counsel – Dept. of Commerce and Insurance
Jeffrey Elliott – Fire Service Program Director – TFACA
Jason Sparks - TFACA
Stephen Snow – Codes Program Director – TFACA

Guests:

| | |
|----------------|------------------|
| Brad Goss | Roane County EMA |
| Jimmy Jennings | Franklin FD |
| Phil Mitchell | McMinnville FD |
| Marty White | McMinnville FD |
| Byron Smith | Germantown FD |
| Mike Flynn Sr. | East Ridge FD |
| Jim Dyer | Athens FD |
| Tim Schultz | Athens FD |
| Rom Everett | Maryville FD |

GuestsContinued:

| | |
|-----------------|------------------|
| Steve Cross | MTAS |
| Bradley Goss | Kingston FD |
| Jim Stables | Johnson City FD |
| PJ Duncan | Pleasant View FD |
| Phillip Grooms | Mt. Pleasant FD |
| William Andrews | Chattanooga FD |
| Stephen Rose | Chattanooga FD |
| Coby Moon | Fayetteville FD |
| Glen Knuland | Shelby County FD |
| Terry Watts | Shelby County FD |
| Kory Green | Martin FD |
| Blake Boros | Bartlett FD |
| Charlie Cole | Gatlinburg FD |
| Greg Miller | Gatlinburg FD |
| James Rasnake | Gatlinburg FD |
| Henry Posey | Atoka FD |

IV. MINUTES

MOTION BY: Commissioner Naifeh

SECOND BY: Commissioner Kelley

Motion to: Approve the Commission Minutes from February 13th, 2018 as submitted.

Call for the question - None

RESOLUTION:

Vote: 8 – Yea 0 – Nay 0 – Abstain

MOTION CARRIED

V. ANNOUNCEMENTS - NONE

VI. GUESTS Jeff Elliott- Fire Service Program Director – TFACA:

I'll start with the Fire Academy.· We have posted the dates for our Chief Training Officer Symposium.· This will be the fourth year that we conducted this.

The format of this is, usually, we will introduce any new curriculum that we anticipate rolling out for the upcoming year and usually try to schedule at least two guest speakers.· Our dates for this are August 1st and 2nd.

On Day 1, the Fire Commission does have a one-hour block where Director Fox will be able to address any questions and any rule changes and that sort of thing, so Director Fox is on the agenda.

Chief Moore and one of his Captains has agreed to do at least a one-hour presentation on their line-of-duty death.· He actually did about a 45-minute presentation for the Middle Tennessee Chiefs Meeting last month.· It was just very informative, related to lessons learned after the initial incidents; so he's agreed to do that.

We also have a guest speaker from coming in from Eastman Chemical, and the title of his class is, "The Fun Side of Hazmat and Fire Chemistry".So, those are the guest speakers. And then, the four classes that we anticipate doing an overview of, one of those is I'm on your agenda later to talk about our 40-hour airport firefighter curriculum that we're rolling out, and then the three in-service classes that we plan on rolling out.· One is called, "Decision-Making".· One is, "Swift", or Flood Water Awareness.· The other is, "Special Challenges Associated with Residential Structure Fires".· So, those are the three classes that we plan on introducing.

The Fire Academy, we graduated 14 recruits last Friday. All 14 walked across the stage being recognized as certified in awareness and operations in Firefighter 1. So, we continue to have a successful program. Just working with the Firefighting Commission, those being on campus and how easy we're able to transition into those three certifications, absolutely is working out well with the firefighters attending. Next recruit class is scheduled to start in August.

Friday, we had probably our third meeting related to our conference center. It's still not at a point where it's been put out for bid for contractors, but it's still moving on schedule. Preliminary items look like that it will remain on budget, so that shouldn't put it behind schedule with the third meeting with the design and architectural teams.

In March, we took possession of four pump simulators. So, any of you-all that went through the old fire school with Louis Baker, we never were able to put those pump simulators into operation once we moved to the location. But we just received four pump simulators, and they're made by the same company that makes the driving simulator that we have, so they're very much state-of-the-art. Each pump panel looks exactly like a functional pump panel that you operate off of, so it's testing muscle memory in addition to hydraulics and that sort of thing. So, those are absolutely in service and now incorporated in part of the driver operator and aerial classes that we offer that tie to certification.

The next Fire Chief Orientation Class will be in conjunction with Smoky Mountain Weekend, so that's May 19th and 20th. I was talking to the Chiefs in the back. Smoky Mountain Weekend numbers are actually running anywhere from a 100 to 120 higher in attendance than they were this time last year. So, over 600 people have registered and over 30 classes are going to be offered and no anticipation that probably any of them will be canceled due to low turnout.

We do have flyers that we will start putting out here for the Tennessee/Virginia weekend, which is September 29th and 30th.

And then, the last class that I would like to plug with the Fire Chiefs Quarterly Meeting coming in Murfreesboro at the Annual Conference, the NFA delivery class that's available to pre-register for is entitled, "New Fire Chief: Administrative Issues". So, that is a free class that is a direct delivery from National Fire Academy. Any questions?

DIRECTOR FOX: I would just like to make a comment about what Jeff said earlier about working with TFACA and the Recruit Academy and the classes that's on campus. It's a great working relationship, and my hats off to him and his staff and my staff, as well, for being able to forge and build that relationship that betters our fire service as a whole. Thank you, Jeff.

MR. ELLIOTT: Thank you, sir.

CHAIRMAN BIGGS: All right. Any other guest that needs to address the Commission?
Communications - Director Fox.

DIRECTOR FOX: I don't have any communications at this time to report. All of them are under the agenda as items.

CHAIRMAN BIGGS: All right. Legal

JOSEPH UNDERWOOD: The only report that I have is the rules are progressing. I expect them to be effective later this summer, likely August. That's when I expect it. I don't know the effective date yet, but they're making their way through the Department and the AG's office to get there. But August is the goal, and hopefully they will be effective by then.

CHAIRMAN BIGGS: Okay.

DIRECTOR FOX: Mr. Chairman, I would like to yield to Commissioner Windrow on an update on what's happening legislatively that may affect the Commission or it may not affect us.

CHAIRMAN BIGGS: Chief Windrow?

COMMISSIONER WINDROW: The biggie, 1564 Volunteer in the Senate died for lack of funding. The 7.8 million, it never had any chance to get off the runway. What we may try to do, and we have a meeting in the morning, our lobbyist will set the agenda for next year. It would be nice to go back

to the pilot program that the State Fire Marshal's Office worked so hard on a couple of years ago for 25 departments to see -- we've got to get our foot in the door, so that's possibly for next year. Cancer presumption, which indirectly affects all of us, it rolled to Summer Study, which was actually the farthest we've ever gotten it. We have assurances that if we can write a reasonable bill, it has some chance of life next year. You have to remember, though, a third of those representatives are going to be gone. It's a new governor when they come back in January, so we're not exactly sure what next year looks like until -- until the ballot box finishes. Other bills really didn't have a lot of effect on us.

The Tennessee Firefighters Memorial did get its funding in the appropriations bill. The license plate for Volunteer Firefighters did pass. What we're going to encourage people is to get out and get their counties to waive the wheel tax. That's where the real cost is, but that's -- you have to go to all 95 counties individually to get that to happen. I encourage people to do that.

There is a training bill out there. It doesn't really affect us, but it is going to be discussed Monday to allow certain EMS systems to teach EMT and AMT and not just restricted to the junior colleges. That bill came back out from behind the budget, so that may affect some of you with some of the larger systems out there and even a more rural system.

They should finish today. Today or tomorrow, they'll be gone from the Hill. They have to get out and campaign. That's all I have at this time.

CHAIRMAN BIGGS: All right. **Directors Report** - Coordinator status?

DIRETOR FOX: At our last meeting -- at our last meeting, we were in the process of offering a job to a person to take Linda Brown's position as an accreditation manager. We have filled that position. We hired a man by the name of Fred McKay. He's very experienced and would have been here today. He was admitted to the hospital Saturday morning with pneumonia and put in ICU. He hopefully will get out of ICU today. I got a text message a few minutes ago from his wife. He worked in private industry in Alabama in fire protection for the chief of a department down there. He actually also worked with Alabama Fire College on accreditation and test preparation. He spent his last six years with the Saudi Aramco, which is one of the largest oil refineries in the world, doing their fire protection, as well, and their accreditation service, or accreditation manager, for both IFSAC and Pro Board. So, we got a really well-qualified person to work with us on accreditation and take care of that. He had plans to be here today. I know he's hurt because he's not here, but we want him to get well. He's in the hospital in Pulaski, Tennessee. He lives in Giles County. I look forward to you-all meeting him hopefully at our next meeting and him having a full recovery in the near future. So, that's the situation on our coordinator.

The next thing I have to report is, at our last meeting, we got notification from IFSAC that our Wildland Firefighter 1 was approved. I also have an attachment on your paperwork there, Agenda Item VIII(c), also with a letter from Pro Board, as well, saying that Pro Board had approved Wildland Firefighter 1, also. We're currently working on Wildland Firefighter 2, but we're trying to work with IFSTA on coming up with a textbook for that. That's still in print, so hopefully we'll be able to provide that in the future, as well.

Next thing I have to share with you is the 2017 Educational Incentive Pay, your Agenda Items 2 and 3 -- not 2 and 3, but Agenda Item D, VIII(d), Payment Batch 2 and Payment Batch 3 where we paid out. I'll pull that up, share that where we dispersed those funds to approximately 46 fire departments for \$2,643,000.00. One of those was an addition toward the City of Cookeville and had left one person off. That was for 4,405 firefighters. The chart is attached to that, as well. The next item was Batch 3 that's being worked on. It was for one person, I believe, from the Lawrenceburg Fire Department that was left off by mistake. Since then, I've gotten one more, and that's Batch 4. It's going through the approval process as we speak. That will be one more person that's added for the total. We did have one overpayment for one department, for the City of Dyersburg, I believe it was. They have sent us a check back for one person that didn't qualify because he was actually a part-time person, and they mistakenly thought he was a full-time person.

Today, we have a total of 6,392 firefighters from 105 fire departments totaling \$3,835,200.00, I believe, is what my count is as of today on educational incentive pay. Barring anything else coming in, that should wrap us up for the year with, you know, a straggler or two that comes in from time to time.

Any questions or comments about the 2017 Educational Incentive Pay?

BRIAN BIGGS: All right. Hearing none, we'll go on to Brian Nicholson. He will provide you a Reciprocity Status Report here to date.

MR. NICHOLSON: Good morning. Reciprocity is going very well. Your report that was issued says that we have 260 as of that date. Certifications that had been issued in the state of Tennessee by reciprocity, we're up to about 281 now, which is 60 percent of what we did in 2017. Most of these courses are the basic courses: Firefighter 1, Firefighter 2, HMA and HMO. We have had an uptick in the officer-level classes and technical rescue, so we're doing very well there. It's always a pleasure to welcome people to the Tennessee Fire Service. Seeing people want to come in and be a part of that I think speaks highly of the professionalism of the Commission and the State and the fire service as a whole, so we're always happy to do that.

DIRECTOR FOX: Just a quick comment, Brian. Is a lot of that uptick from the Memphis recruitment?

MR. NICHOLSON: Yes, sir. We've had several lateral classes from Memphis where they're bringing in seasoned professionals from out of the state to be basic-level firefighters/paramedics in the Memphis area. We've also had an upswing in Department of Defense requests. I know that you've been working closely with Fort Campbell, as has the Academy, so, several of our bases.

And another is industrial fire brigades. Volkswagen, we've had several requests from them, the FedEx facility in Memphis, several people. Especially on these, on the border towns, we have people that work in Tennessee that are coming in from Mississippi and coming in from Georgia and Alabama to work at those facilities, so we've seen an increase in that.

MR. NICHOLSON: Yes, sir. Thank you.

DIRECTOR FOX: The next item I have a report on will be Item F, which is Training Programs (Courses by Submittal) Status Report. That will be Agenda Item VIII(f). Basically, you can see we've added six new approvals for courses from various levels from Instant Safety Officer to Ropes 1 and 2 from different departments. In addition to that, I have several more that's in queue to review, but they will be on your next meeting agenda for your -- or your next scheduled meeting.

Any questions or comments on these? Hearing none, let's see. I'm going to turn it over to Michael Miranda to give us an update on 2018's training programs.

MR. MIRANDA: As far as the 2018 training programs, everything is on track. There is one agenda item on the agenda for later for Fayetteville Fire Department, and I'll come back up and speak to that. But other than some in-service date changes, some class changes, everything is going on according to plan. There's really nothing new to report regarding the in-service programs at this time. Does anyone have any questions regarding the in-service programs?

DIRECTOR FOX: Thank you, sir. The next item I would have for your review and consideration would be item **VIII(h)**, Audits. Since we had the Comptroller's Office working with them lately and doing some reviews on stuff, I had the opportunity to gather some data and look back over five years and then look back over ten years to see what audits had looked for that time period.

I put together here a report that I would like to share with you-all, so you can see how our audits have been conducted over that time period and, also, if it's permissible with Legal

or whoever, to make decisions today based on how you move forward on audits or have a discussion on the rules that's in our new rules that will go into effect hopefully in August. I just wanted to share with you some information and have some dialogue about audits. So, I open the floor up for discussion at this point to take any questions or have a discussion. You'll notice on Page 1 of that document, we've got no audits conducted on several departments from 2006 to '16 based on the information that I was able to find in our system and going back and looking at records from old minutes of meetings and things of that nature where audits have been approved.

COMMISSIONER WINDROW: Of the departments that haven't had an audit in over ten years, are all those still active in '17s?

DIRECTOR FOX: Bear in mind, they are active except for Trenton. They did not participate in this year's in-service, but they did submit a program.

And, bear in mind, several of these departments haven't been in the program for ten years. It's just in going back and looking over ten years, they hadn't been audited at all in a ten-year period. Such as, Rockwood hadn't been in the program that long, Somerville and others; but several of those departments have been in the program for over ten years. And we can proceed as we've always done in the past by doing a drawing here shortly and selecting those the same way we've done in the past. Or, if you want some direction on how we move forward, I'll be glad to take counsel on that at this point. COMMISSIONER KERLEY: So, several meetings ago, we talked about those departments that 13 were audited three years in a row might get a break. Is that correct?

DIRECTOR FOX: That's in the new rule. I'll let Joe speak to that.

JOSEPH UNDERWOOD: Yes. In the new rules, it will apply that if you're audited, your name comes up three times in a row, but you have compliance, a finding in the two previous audits, you will be waived from that, and, basically, the third selection will be nullified.

DIRECTOR FOX: Also, in addition to that, it was going to be in the rules that a new department would automatically be audited the first year.

JOSEPH UNDERWOOD: That is correct.

CHAIRMAN BIGGS: More for guidance more than just an audit --

DIRECTOR FOX: Right.

CHAIRMAN BIGGS: What's the pleasure of the Board?

COMMISSIONER WINDROW: Well, it leaves a gap. Somebody can be doing something wrong, they could have been doing it wrong for eight years now, and they could really be in arrears to the State if we're not careful as far as paybacks. So, how do we -- can we legally, though -- I don't know how it says in the rules to select the departments. Can we just select those that haven't been audited?

DIRECTOR FOX: Basically, according to the rules -- and that's on your iPad, as well, if you want to see that. It's under Chapter 7, under Educational Senate Pay. It will be Item Number 718. It spells out how the audits are selected. Basically, we have been following that with the exception that we let the computer do it instead of you-all actually pick two apiece.

JOSEPH UNDERWOOD: Director, I'm looking at the rules and trying to remember the newer rules, too. I don't remember there being an option for the Commission just to audit someone upon a request or upon a complaint --

DIRECTOR FOX: Right.

JOSEPH UNDERWOOD: -- or so forth. We don't -- that would take a rule making change because that was not contemplated in the last session --

DIRECTOR FOX: Right.

JOSEPH UNDERWOOD: -- about receiving an audit if something is suspicious activity or other issues.

However, if you do have a suspicion of someone submitting information, fraud information, regarding pay, that will be reported to the Comptroller who would then do a different type of audit for that department.

DIRECTOR FOX: I'll go back. I just wanted to bring you up to speed on what the history looked like over the last ten years. And bear in mind that some of those departments that had multiple audits in that time period were under re-audits, I'm assuming, for that time period because there were a lot of them, like, several times in a row.

COMMISSIONER KERLEY: So, with 105 fire departments on a five-year basis, that would be about 21 a year. Should we consider trying to touch a fire department once every five years? That would take a rule change, also, wouldn't it?

CHAIRMAN BIGGS: Yes.

JOSEPH UNDERWOOD: If you're going to mandate something like that, yes, that would. We don't have that requirement now. Now, it's just randomly selected.

DIRECTOR FOX: Right. That's correct.

JOSEPH UNDERWOOD: So, they could be touched every five years, or they may be lucky and miss a cycle.

DIRECTOR FOX: Right. And that may be something for a future meeting, consideration for a rule change, if you desire to do that.

JOSEPH UNDERWOOD: Director Fox, is this kind of -- the Department is currently under the audit process --

DIRECTOR FOX: Right.

JOSEPH UNDERWOOD: -- by the Comptroller's Office and so forth.

DIRECTOR FOX: And that's a concern of the person that's doing the audit.

JOSEPH UNDERWOOD: And we haven't received any questions yet.

DIRECTOR FOX: No.

JOSEPH UNDERWOOD: They will approach us at some point with some questions, and we will be able to respond to it, to provide; and they will have the report later this year.

DIRECTOR FOX: So, I would say, hearing nothing further from that, we'll just proceed as further at the end of the meeting and just do our drawing.

JOSEPH UNDERWOOD: Right. And then, you know, we can report at the next meeting regarding if we know anything yet from our audit and what they recommend we do and move forward with the Commission and present that to them.

COMMISSIONER FOX: In order for us to get them scheduled and get them done by the end of the year. COMMISSIONER WINDROW: I mean, it's too late to make a change to these rules. They're too far in the system.

JOSEPH UNDERWOOD: Right. And even then, you would have to have a whole new thing and go through the whole notice and --

CHAIRMAN BIGGS: A whole other rule --

JOSEPH UNDERWOOD: And, also, we don't know what the -- I don't think you know what their request is to change yet, what they think, what their recommendation is, and it could be prior to reporting observations. There's different levels that they have in their reporting process.

DIRECTOR FOX: Any other discussion on that? Questions for me or our Chief Counsel? If not, hearing none, I will proceed to the last item under the Director's Report, and that's a proposed policy that a new accreditation manager worked on to bring us into, I guess, more of a procedure-type thing for us to do test bank validation and development.

Coming from his background, he felt we needed this policy in place to bring consistency to our test banks and to move forward. We actually have a validation set up with Coordinator Miranda and some folks here on the technician level hazmat here tomorrow, so we were asking for this policy to go into place. And before we talk about that, I'd like to have Chief Counsel Underwood share with us some information that's coming forward on policies and the General Assembly.

JOSEPH UNDERWOOD: What was your thought? I'm sorry. We were following up on one of your previous questions. What was the current question?

DIRECTOR FOX: About the policies and the General Assembly and reporting back to them. JOSEPH UNDERWOOD: Yes. There's been a passage of a statute that's going to require that all new policies by government agencies will be --after July 1st of this year will be submitted and reported to the General Assembly by July 1st of next year. And for the review, to kind of see what we're up to. I guess, see what the committees and boards are up to regarding that. There were some wayward commissions that got sideways with their members and so forth, so the General Assembly has come in and tried to quell that issue. So, policies that have already been adopted will not need to be reported because they're already effective in going forward, but if you do change policies after July 1st, it will be required. It's just another reporting process.

If you need to change a policy, we need to change a policy. Just letting you know there's going to be more to it and be susceptible to review by the General Assembly. Currently, the Department tries to review all your policies already to make sure they comply and comply with the law and other requirements of the State.

DIRECTOR FOX: Basically, this policy here is an additional policy. It doesn't change the policy. It just puts into a policy a procedure for us doing test bank validations for accreditation purposes, so it's something to help facilitate that.

UNDERWOOD: It's just, if we did this after July 1st, we would report it to the General Assembly. They would be, like, "That's quite interesting," but that's probably what they would say. They would say, "Why would you need that? Obviously, you need to test -- test your questions to determine the validity of them."

DIRECTOR FOX: Any questions on the proposed policy in reference to the Agenda Item VIII(i)?

VIII.i. Policy on cognitive test item validation and development.

MOTION BY: Commissioner Windrow

SECOND BY: Commissioner Moore

Motion to: Approve policy on cognitive test item validation and development.

Call for the question - None

RESOLUTION:

Vote: 8 – Yea 0 – Nay 0 – Abstain

MOTION CARRIED

DIRECTOR FOX: Hearing none, we'll move to old business.

Old Business

BRIAN BIGGS: The first item on the agenda is the Smoky Mountain Weekend 2018 course approval. DIRECTOR FOX: I'd like to report on that, that since we put this agenda together and since our last meeting, we worked with Chris Knutsen, and he has brought everything in compliance. So, they -- all of his classes are approvable at this point.

CHAIRMAN BIGGS: The descriptions are with it?

DIRECTOR FOX: Yes that is correct, the correlations.

CHAIRMAN BIGGS: The descriptions and correlations are with the ones that says to be -- With that being said, is there any further discussion?

DIRECTOR FOX: And we don't need a motion on that because you had approved them at the last meeting.

CHAIRMAN BIGGS: Contingent on that.

DIRECTOR FOX: Right.

CHAIRMAN BIGGS: So, they've been approved then.

DIRECTOR FOX: Right.

New Business

CHAIRMAN BIGGS: All right. New business: Consideration to approve new courses. First one up is TFACA - Aircraft Rescue & Fire Fighting Course.

MR. ELLIOTT: So, I'll start out by saying, kind of the way we got our foot in the door with this curriculum is Director Fox had already made a contact with the Assistant Chief of Training, Chief Plaster with the Fort Campbell Fire Department. I believe he had reached out to Director Fox getting approval to do some live burn training there, but that's kind of how we got established. So, we've had four meetings with Chief Coonce, the Chief of Fort Campbell Fire Department and Assistant Chief Plaster with them. It was interesting. The majority of the footprint of Fort Campbell actually lies within Tennessee. But because the base built their post office for the base in Kentucky, it's the reason it gets associated as a Kentucky base, but most of the footprint is Tennessee. I believe they staff five fire departments. What I do know for a fact is two of the fire departments have direct access to the runway that's active there at Fort Campbell, and they are ARFF trained and ARFF equipped.

So, this is going to be a partnership. Pending the approval of this curriculum, it is anticipated the first pilot program will be offered in September. It will be a 40-hour curriculum. It's based out of the 6th Edition of the IFSTA, Airport Firefighter. Before you, I have submitted all the NFPA correlations.

One of Fort Campbell's firefighters on the job is pretty much a counterpart to your field coordinators or your contract workers. He works for the Kentucky Firefighting Commission. We had several meetings with Director Fox with him. I believe it's their intent that he will be the one overseeing the majority of the practical testing that will be done. I believe the way you-all approve that is it's similar to driver operator. I'm not speaking for you. I want you-all to validate it, but I believe the way it's set up is the practical is actually administered in-house within that type of practical.

So, this will be a 40-hour class where this person that's designated working with the Kentucky Commission will also be the one overseeing the practical. And then the last four hours of the 40-hour, they will be sitting for the written exam, if approved.

CHAIRMAN BIGGS: Okay. Has everybody had a chance to look over the airport fire and rescue program?

COMMISSIONER WINDROW: You probably don't know the answer to this question. I think I know it, but most of these are already Firefighter 2s. I'm fairly confident that DOD requires it.

MR. ELLIOTT: Yes, and we did include that as a prerequisite, that you do have to be Firefighter 2 to be certified to enter into this program.

CHAIRMAN BIGGS: Yes. Firefighter 2, they have this as a prereq.

X.1)a. TFACA - Aircraft Rescue & Fire Fighting Course for consideration (40 Hours)

MOTION BY: Commissioner Kerley **SECOND BY:** Commissioner Hedgepath

Motion to : Approve Aircraft Rescue & Fire Fighting Course for consideration (40 Hours)

Call for the question - None

RESOLUTION:

Vote 8 – Yea 0 – Nay 0 – Abstain

MOTION CARRIED

*** X.1).b. Franklin - 1403 Live Fire (20 Hours) Course for Consideration**

MOTION BY: Commissioner Naifeh **SECOND BY:** Commissioner Moore

Motion to: Approve Franklin - 1403 Live Fire (20 Hours) Course for Consideration

Call for the question - None

RESOLUTION:

Vote: 8 – Yea 0 – Nay 0 – Abstain

MOTION CARRIED

*** X.1)c. Target Solutions - Cancer-Related Risks of Firefighting (2 Hours) Course for Consideration**

MOTION BY: Commissioner Windrow **SECOND BY:** Commissioner Kelley

Motion to: Approve Target Solutions - Cancer-Related Risks of Firefighting (2 Hours) Course for Consideration

Vote

Call for the question - None

RESOLUTION:

Vote: 8 – Yea 0 – Nay 0 – Abstain

MOTION CARRIED

Hedgepath – Yes

Specht – Abstain

Windrow – Yes

MOTION CARRIED

X.2)a. Consideration to approve waivers- Fayetteville Fire Department - November 1st Deadline

MOTION BY: Commissioner Specht

SECOND BY: Commissioner Kerley

Motion to: Approve waiver for Fayetteville Fire Department of the November 1st Deadline

Call for the question - None

RESOLUTION:

Vote: 8– Yea 0 – Nay 0 – Abstain

MOTION CARRIED

XI. PUBLIC COMMENTS & SUGGESTIONS –

UNIDENTIFIED CHIEF: The policy that was approved on the test bank correlations, could you guys elaborate on that policy, what that was about?

DIRECTOR FOX: Basically, Chief, it gives us a procedure for us to follow in-house on how to conduct test bank validation. We had a rule that talked about it in our rules, but it didn't break it down into a procedure. Basically, what this policy does is it breaks it down into a procedure for us on how we do that involving technical experts from the field and things of that nature.

UNIDENTIFIED CHIEF: I know it used to, for a question to appear in the test bank, it had to appear in both IFSTA and Jones and Bartlett both. Is that correct?

DIRECTOR FOX: That's not necessarily correct. We tried to -- as long as we could meet the intent of the standard, we tried to use test questions that did that. However, they could be verbatim in one and inferred in the other.

UNIDENTIFIED CHIEF: Sure. But they were addressed in both curriculums, correct?

DIRECTOR FOX: We tried to make that happen. We can't always make that happen because one textbook may not address that specific part of the standard. Even though we think they do, sometimes they don't, but we strive to do that.

UNIDENTIFIED CHIEF: Okay.

DIRECTOR FOX: And, basically, that spells out that typed stuff in the policy.

VIII.h. Audit Drawing for 2017 In-Service

DIRECTOR FOX: Based on the rule, as Chief Kerley alluded to earlier, we had 105 departments. So, basically, we're going to be looking at 21 departments out of this 105 that we'll be picking from. And this is all being done through LXR, so it's totally random. It's about as random as you can get. A computer generates this list. So, out of everybody that's entered into the system for 2017's in-service, we're going to hit this button, it's going to generate the list, and we'll read them into the record.

- | | | | |
|----------------------|--------------------|--------------------|-------------------|
| 1. Lexington | 7.Elizabethton | 13. Bedford County | 19. Cocke County |
| 2. Dickson | 8.East Ridge | 14. Bradley County | 20. Shelby County |
| 3. Memphis | 9.Bartlett | 15. Spring Hill | 21. Germantown |
| 4. Sevierville | 10.Signal Mountain | 16. Red Bank | |
| 5. Milan | 11. Mount Pleasant | 17. Sweetwater | |
| 6. Rutherford County | 12. Soddy Daisy | 18. Manchester | |

XII. DATES OF FUTURE MEETINGS

Our next meeting will be in Alcoa at the Alcoa Fire Department on August 15th at 9:00 a.m.

Eastern time

With on father business the meeting adjourned @ 10:03 A.M.

