



**STATE OF TENNESSEE**  
**DEPARTMENT OF COMMERCE AND INSURANCE**  
**Insurance Division – Agent Licensing**  
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## **Registering for Fingerprinting**

### **Online Registration**

Available 24 hours a day, 7 days a week.

1. Go to [www.identogo.com](http://www.identogo.com)
2. Click on Tennessee map
3. Enter required information: name, agency (Department of Commerce and Insurance), choose type:

**TN Insurance Producer - ORI # TN920680Z (Transaction Type – IP)**

**TN Public Adjuster – ORI# TN920560Z**

**TN Navigator/CAC - ORI# TN920783Z**

4. Follow prompts for locations and payment

If you need assistance, call 1- (855) 226-2937 to speak to a representative.

**FINGERPRINTING**  
**APPLICANT RECORD NOTIFICATION**

**Notification**

Fingerprints submitted will be used to check the criminal history records of the TBI and FBI.

**Obtaining Copy**

Procedures for obtaining a copy of FBI criminal history record are set forth at Title 28, Code of Federal Regulations (CFR), Section 16.30 through 16.33 or go to the FBI website at <http://www.fbi.gov/about-us/cjis/background-checks>

**Change, Correction or Updating**

Procedures for obtaining a change correction or updating of an FBI criminal history record are set forth at Title 28, Code of Federal Regulations (CFR), Section 16.34.