

State Board of Accountancy Seeks Qualified Investigator

The Tennessee State Board of Accountancy (Board) protects the public interest by ensuring that persons professing special competence in accountancy or those offering assurance regarding financial statement presentation have demonstrated their qualifications to do so.

The Accountancy Board Investigator serves at the pleasure of the Board, in cooperation with and assistance from the Executive Director and Legal Division. The Board is under the division of Regulatory Boards within the Tennessee Department of Commerce and Insurance.

Duties:

- Assist the Board, in cooperation with the legal division, in conducting professional investigations of licensees and firms in response to complaints filed with the Board of alleged violations of the TN Accountancy Law and/or rules.
- Schedule appointments, conduct interviews, review work product
- Research case files and computer databases to gather case histories, court records, affidavits and previous related complaints needed to use in investigating complaints of misconduct by licensees
- Collect, examine, and secure all evidence that pertains to each case
- Draft affidavits and other documentation necessary to support each investigation
- Prepare and submit investigative reports that accurately reflect the facts and circumstances uncovered during the investigation, properly referencing and cross referencing any law and/or rule violations applicable to the case
- Adhere to standardized department metrics
- Review reports received from the Public Companies Accounting Oversight Board (PCAOB), the Securities and Exchange Commission (SEC) and other regulatory bodies to assist in determining whether specific investigations are warranted
- Act as a resource and technical advisor to the Executive Director and Legal Division regarding accounting issues
- Provide sworn testimony at hearings
- Attend Board meetings and other scheduled meetings, as required
- Prepare and conduct ethics and Board related presentations across the state, as requested
- Work with existing staff to implement processes that aim to reduce the length of time it takes for complaints to be resolved
- Special projects as determined by the Board and Executive Director

Qualifications, Education and Skills:

- Graduation from an accredited college or university with a bachelor's degree
- Minimum 5 years of experience as a CPA. Preference will be given to those with 5 or more years of progressively responsible accounting and auditing experience to include a thorough knowledge of standards such as GASB, FASB, GAAP, GAAS, SSAEs, SSARS as well as knowledge and experience in tax related matters including circular 230 issued by the US Treasury. Experience conducting investigations, gathering evidence, and preparing reports preferred.

Other Requirements:

- An active license to practice public accounting (CPA) in Tennessee or other licensing jurisdiction
- Project management skills
- Good written and oral communication skills
- A valid motor vehicle operator license



Additional:

- This is a remote position. The Board will consider applicants from across the state. Travel throughout the state and occasional overnight stays may be required.

Salary Range:

- \$85,000 to \$100,000/year
- Full time position with state benefit package

Interested parties should email a resume and letter of interest to the Board at accountancy.forms@tn.gov.

You may instead access the application through tn.gov/careers or indeed.com.