

**Meeting Minutes**  
**Tennessee State Textbook and Instructional Materials Quality Commission**  
**September 28, 2015**

The State Textbook and Instructional Materials Quality Commission met for its regular meeting in Room 16, Legislative Plaza, Nashville, Tennessee, at 8:40 a.m. (immediately following the workshop) on September 28, 2015. The Chairman and the Secretary of the Commission were both present.

**I. Welcome and Introductions**

a. Call to Order

**Chairman Hammond** called the meeting to order, welcomed members of the audience, and made opening remarks.

b. Roll Call

| Present   | Absent                 |
|---|------------------------|
| Mr. Cynthia Bryant                                      |                        |
| Ms. Susan Bunch   |                        |
| Dr. Bill Campbell                                       |                        |
| Ms. Kelsey Cruze  |                        |
| Mr. Kyle Mallory  |                        |
|   | Ms. Lauren Nash        |
|   | Dr. Jason Robinson     |
| Mr. Jason Vance   |                        |
| Dr. Vicki Kirk, Commissioner of<br>Education's designee |                        |
| Dr. Craig Hammond, Chairman                             |                        |
| <b>Total Present: 8</b>                                 | <b>Total Absent: 2</b> |

**II. Consent Items (Voice Vote)**

**A. Adoption of Agenda**

**ACTION:** Chairman Hammond moved adoption of the consent agenda. The motion passed unanimously by voice vote.

**B. Approval of September 18, 2015 Meeting Minutes**

**ACTION:** Chairman Hammond moved approval of the meeting minutes. The motion passed unanimously by voice vote with minutes approved as corrected.

**III. Action Items (Roll Call Vote)**

**A. Approve Official List of Textbooks for Schedule A (CTE – Advanced Manufacturing, Human Services, and Education and Training) – First and Final Read**

**Dr. Tammy Shelton**, Tennessee Department of Education, presented this item for first and final reading.

**ACTION:** Mr. Kyle Mallory moved approval of Official List of Textbooks for Schedule A. A roll call vote was taken as follows. The motion passed unanimously.

| <b>Member</b>  | <b>Yes</b> | <b>No</b> | <b>Present</b> |
|--|------------|-----------|----------------|
| Ms. Cynthia Bryant                                   | X          |           |                |
| Ms. Susan Bunch                                      | X          |           |                |
| Dr. Bill Campbell                                    | X          |           |                |
| Ms. Kelsey Cruze                                     | X          |           |                |
| Mr. Kyle Mallory                                     | X          |           |                |
| Mr. Jason Vance                                      | X          |           |                |
| Dr. Vicki Kirk, Commissioner of Education's designee | X          |           |                |
| Dr. Craig Hammond, Chairman                          | X          |           |                |

**B. Approve Schedule B (CTE Agriculture, Food and Natural Resources; STEM, Health Science; Transportation, Distribution, and Logistics; Architecture and Construction) – First and Final Read**

**Dr. Tammy Shelton**, Tennessee Department of Education, presented this item for first and final reading.

**ACTION: Mr. Kyle Mallory** moved approval of Schedule B. A roll call vote was taken as follows. The motion passed.

| <b>Member</b>  | <b>Yes</b> | <b>No</b> | <b>Present<br/>Not Voting</b> |
|--|------------|-----------|-------------------------------|
| Ms. Cynthia Bryant                                   | X          |           |                               |
| Ms. Susan Bunch                                      | X          |           |                               |
| Dr. Bill Campbell                                    | X          |           |                               |
| Ms. Kelsey Cruze                                     | X          |           |                               |
| Mr. Kyle Mallory                                     | X          |           |                               |
| Mr. Jason Vance                                      | X          |           |                               |
| Dr. Vicki Kirk, Commissioner of Education's designee | X          |           |                               |
| Dr. Craig Hammond, Chairman                          | X          |           |                               |

**C. Approve the Revised Textbook Commission Substitution Rule – First Read**

**Dr. Tammy Shelton**, Tennessee Department of Education, presented this item for final reading.

**ACTION:** **Mr. Kyle Mallory** moved approval of the Revised Textbook Commission Substitution Rule. A roll call vote was taken as follows. The motion passed unanimously.

| <b>Member</b>   | <b>Yes</b> | <b>No</b> | <b>Present<br/>Not Voting</b> |
|---|------------|-----------|-------------------------------|
| Ms. Cynthia Bryant                                      | X          |           |                               |
| Ms. Susan Bunch   | X          |           |                               |
| Dr. Bill Campbell                                       | X          |           |                               |
| Ms. Kelsey Cruze  | X          |           |                               |
| Mr. Kyle Mallory  | X          |           |                               |
| Mr. Jason Vance   | X          |           |                               |
| Dr. Vicki Kirk, Commissioner of<br>Education’s designee | X          |           |                               |
| Dr. Craig Hammond, Chairman                             | X          |           |                               |

**D. Election of Interim Chairperson**

**Ms. Joanna Collins**, Staff Attorney, Tennessee Department of Education

**ACTION:** **Ms. Susan Bunch** moved to elect Dr. Bill Campbell as Interim Chair of the Commission. A roll call vote was taken as follows. The motion passed unanimously.

| Member  | Yes | No | Present<br>Not Voting |
|---|-----|----|-----------------------|
| Ms. Cynthia Bryant                                      | X   |    |                       |
| Ms. Susan Bunch   | X   |    |                       |
| Dr. Bill Campbell                                       | X   |    |                       |
| Ms. Kelsey Cruze  | X   |    |                       |
| Mr. Kyle Mallory  | X   |    |                       |
| Mr. Jason Vance   | X   |    |                       |
| Dr. Vicki Kirk, Commissioner of<br>Education's designee | X   |    |                       |
| Dr. Craig Hammond, Chairman                             | X   |    |                       |

**IV. Other Business from the Commission**

**Chairman Hammond** thanked the Commission members for the confidence instilled in him over the last several months.

**Ms. Alison Gower**, Tennessee Department of Education, announced the first Textbook Commission Meeting of 2016 will take place Friday, March 11<sup>th</sup>.

**Adjournment**

**Chairman Hammond** adjourned the meeting at **9:10 a.m.**

Approved by: Susan Querman Date: April 11, 2016