



RFR PROCESSING UNIT
310 GREAT CIRCLE RD., 3W
NASHVILLE, TN 37243
Phone: (615) 741-0636, Fax (615) 413-1941
Email: RFR.TENNCARE@TN.GOV

<< MAIL_DATE>>

<<CONTACT_FIRST_NAME>> << CONTACT_LAST_NAME>>
<<CONTACT_ADDRESS_LINE1_TXT>> << CONTACT_ADDRESS_LINE2_TXT
<<CONTACT_CITY>>, <<CONTACT_STATE>> <<CONTACT_ZIP>>

RE: Estate of <<MEMBER_FIRST_NAME>> <<MEMBER_LAST_NAME>>

Dear <<CONTACT_FIRST_NAME>> << CONTACT_LAST_NAME>>:

On behalf of Tennessee's Medicaid Agency, the Division of TennCare ("TennCare"), would like to express our sincere condolences for your recent loss. We recognize that this is a difficult time for you. Enclosed is information that may help you handle your loved one's estate.

TennCare is required by federal and state law to recover, or to be repaid, from the estates of Medicaid recipients for certain medical assistance. Included in this packet is a document explaining Estate Recovery. For more information about TennCare Estate Recovery, please visit <https://www.tn.gov/tenncare/legal/estate-recovery.html>.

If <<MEMBER_FIRST_NAME>> <<MEMBER_LAST_NAME>> did not receive TennCare benefits or if you are not sure, complete the enclosed Request for Release form.

If you think <<MEMBER_FIRST_NAME>> <<MEMBER_LAST_NAME>> received TennCare benefits, complete and return the Request for Release form. TennCare will provide you with a Notice of Claim letter letting you know the amount of the TennCare claim. The amount owed could be offset by any long-term care insurance he/she had. You may want to look for proof of any long-term care insurance now.

Please call us if you have any questions regarding this.

Sincerely,

TennCare Estate Recovery
Enclosures (RFR, Information sheet)

What is TennCare (Medicaid) Estate Recovery?

Estate Recovery is the way TennCare collects money from the estates of people who passed away and received TennCare long-term services and supports, such as nursing home care or home and community-based services. If TennCare pays for nursing facility and other long-term care services, TennCare is required by federal law to recoup these payments after the death of the recipient. This is referred to as “estate recovery.”

Estate recovery is using the value of property you leave behind when you die to pay TennCare back for care you received while you were living. Your “estate” is the property, belongings, money, and other assets that you own before your death. Estate recovery only occurs after your death, and your family is not personally responsible for the debt.

Whose estate is subject to TennCare (Medicaid) Estate Recovery?

TennCare must pursue estate recovery after the death of individuals who are age 55 or older and for whom TennCare paid for services in a nursing facility, ICF/IID, or home or community-based setting.

How do I find out if an estate owes money to TennCare (Medicaid)?

To find out if the estate owes money to TennCare, please complete the attached Request for Release form.

If the estate does not owe TennCare money, TennCare will send you a release. If the estate owes money to TennCare, TennCare will send you an itemized statement of the amounts due.

How much will the estate have to pay TennCare?

TennCare is a managed care program. This means that TennCare contracts with health plans to provide the services enrollees need. This includes health and mental health services and some long-term services and supports (like care in a nursing home or some kinds of home care).

TennCare pays the health plan a monthly payment for care they are contracted to provide. The payment is based on the kinds of services enrollees are expected to receive from the health plan. It takes into account things like age, disability, and if someone receives long-term services and supports. Part of that payment may be for long-term care services, which is the kind of care that must be paid back to TennCare.

The payment made by TennCare to your health plan is the same each month, no matter what services you actually receive that month. It can also vary depending on which health plan you have and the part of the state you live in.

What are the reasons that TennCare may delay or “defer” estate recovery?

In some situations, estate recovery is delayed or “deferred,” which means that it is not pursued until a later date. TennCare defers estate recovery for an individual’s estate when:

- The individual is survived by a spouse; or
- The individual is survived by a child under the age of 21; or
- The individual is survived by a son or daughter who is blind or permanently disabled.

TennCare will not seek recovery from the estate until the spouse dies, until the child under 21 turns age 21, or until the son or daughter who is blind or disabled dies. For this deferral to take place, a Request for Release must be submitted to TennCare, and TennCare must file a Release in Probate Court.

How do I get more information?

Contact:

Division of TennCare
RFR Processing Unit
310 Great Circle Road, 3W
Nashville, TN 37243
Telephone: (615) 741-0636
FAX: 615-413-1941



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REQUEST FOR RELEASE

Deceased

Person's Name:

First

Middle

Last

Person Submitting Request

Name:

Address:

Street Address

Suite #

City

State

Zip Code

Phone:

Email:

Information About Probate Court Case

Has a probate court case been filed? If yes, check the box and fill out the rest of this section.

County the case was filed in: _____

Date the case was filed: _____

Court Case Number: _____

Request that TennCare Waive or Delay Recovery of Claim

Are you asking TennCare to waive (drop) or delay recovery of its claim? If yes, check any boxes that apply. See the instructions at the bottom of this page for the other documents you must send us with this page.

Deceased is survived by a child under 21

Deceased had long-term care insurance

Deceased is survived by a child that the Social Security Administration determined to be blind or permanently and total disabled.

Deceased is survived by a spouse

Surviving Spouse's SSN _____

Surviving spouse's full name _____

Information about Trust

Is the deceased the beneficiary of a trust? If yes, check this box and list the trustee's contract information below

Name:

Address:

Street Address

Suite #

City

State

Zip Code

Phone:

Email:

INSTRUCTIONS:

1. Email, mail or fax this completed page and the deceased's death certificate, to the RFR Processing Unit. The email, address, and fax number is at the top of this page.
2. If the deceased is survived by a child under 21, send a copy of the child's birth certificate with this page.
3. If the deceased had long-term care insurance, send a copy of the policy documents with this page.
4. If the deceased was survived by a blind or disabled child, send a copy of the child's birth certificate and the determination/award letter from the Social Security Administration with this page.
5. If the deceased is the beneficiary of a trust, send us a copy of the trust with this page.

- Do you need help talking with us or reading what we send you?
- Do you have a disability and need help getting care or taking part in one of our programs or services?
- Or do you have more questions about your health care?

Call us for free at 866-389-8444. We can connect you with the free help or service you need. (For TRS call: 711)

We obey federal and state civil rights laws. We do not treat people in a different way because of their race, color, birth place, language, age, disability, religion, or sex. Do you think we did not help you or you were treated differently because of your race, color, birth place, language, age, disability, religion, or sex? You can file a complaint by mail, by email, or by phone. Here are two places where you can file a complaint:

<p>TennCare Office of Civil Rights Compliance</p> <p>310 Great Circle Road, Floor 3W Nashville, Tennessee 37243</p> <p>Email: HCFA.Fairtreatment@tn.gov Phone: 1-855-857-1673 (TRS 711)</p> <p>You can get a complaint form online at: http://www.tn.gov/assets/entities/tenncare/attachments/complaintform.pdf</p>	<p>U.S. Department of Health & Human Services, Office for Civil Rights</p> <p>200 Independence Ave SW, Rm 509F, HHH Bldg., Washington, DC 20201</p> <p>Phone: 1-800-368-1019 (TDD): 1-800-537-7697</p> <p>You can get a complaint form online at: http://www.hhs.gov/ocr/office/file/index.html</p> <p>Or you can file a complaint online at: https://ocrportal.hhs.gov/ocr/portal/lobby.jsf</p>
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Do you need free help with this letter?

If you speak a language other than English, help in your language is available for free. This page tells you how to get help in a language other than English. It also tells you about other help that's available.

Spanish:	Español ATENCIÓN: si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Llame al 866-389-8444 (TRS:711).
Kurdish:	کوردی ئاگاداری: ئەگەر بە زمانی کوردی قەسە دەکەیت، خەزمەتگوزاریەکانی ئارمەتی زەمان، بەخۆراپی، بۆ تۆ بەردەستە. بەیۆبەندی بە 866-389-8444 (TRS:711)..بکە
Arabic:	رَبِيَّة لَعَا وظة ملحد: اذا م تكدلة للغاربية لعاعات مدخددة عالمساوية للغارة فومتك لانجام. اتصل م قبر: 866-389-8444 م قمر فتاه صملا و ملبكا (TRS: 711)
Chinese:	繁體中文 注意：如果您使用繁體中文，您可以免費獲得語言援助服務。請致電866-389-8444 (TRS: 711)。
Vietnamese:	Tiếng Việt CHÚ Ý: Nếu bạn nói Tiếng Việt, có các dịch vụ hỗ trợ ngôn ngữ miễn phí dành cho bạn. Gọi số 866-389-8444 (TRS:711).
Korean:	한국어 주의: 한국어를 사용하시는 경우, 언어 지원 서비스를 무료로 이용하실 수 있습니다. 866-389-8444 (TRS:711).번으로 전화해 주십시오.
French:	Français ATTENTION : Si vous parlez français, des services d'aide linguistique vous sont proposés gratuitement. Appelez le 866-389-8444 (TRS:711).
Amharic:	አማርኛ ማስታወሻ: የሚናገሩት ቋንቋ አማርኛ ከሆነ የትርጉም እርዳታ ድርጅቶች: በገጻ ሊያገዝዎት ተዘጋጅተዋል: ወደ ሚከተለው ቁጥር ይደውሉ 866-389-8444 (መስማት ለተሳናቸው:TRS:711) .
Gujarati:	ગુજુ રાતી સચુ ના: જો તમે ગુજુ રાતી બોલતા હો, તો નન:શુ ક ભાષા સહાય સેવાઓ તમારા માટે ઉપલબ્ધ છે. ફોન કરો 866-389-8444 (TRS:711) .
Laotian:	ລາວສາວາວ ໂປດສາວ: ຫ້າວ ກ ທ່ າ ນ ຕ ອາລາສາ ລາວ, ການບໍລິການຊ່ ອຍເຫຼື ອດ ກໍ່ລາສາ, ໂດຍບໍ່ປັ ງຄ່ ກ, ຄມ່ ນມີ ພໍ ອມໃຫ້ ທ່ ານ. ໂທອ 866-389-8444 (TRS:711).
German:	Deutsch ACHTUNG: Wenn Sie Deutsch sprechen, stehen Ihnen kostenlos sprachliche Hilfsdienstleistungen zur Verfügung. Rufnummer: 866-389-8444 (TRS:711).
Tagalog:	Tagalog PAUNAWA: Kung nagsasalita ka ng Tagalog, maaari kang gumamit ng mga serbisyo ng tulong sa wika nang walang bayad. Tumawag sa 866-389-8444 (TRS:711).
Hindi:	ह दी ध्यान दें: यदद आप द दी बोलते ैं तो आपके ललए मुुफ्त मेें भाषा स ायता सेवाएि उपलब्ध ैं। 866-389-8444 (TRS:711) . पर कॉल करें।
Serbo-Croatian:	Srpsko-hrvatski OBAVJEŠTENJE: Ako govorite srpsko-hrvatski, usluge jezičke pomoći dostupne su vam besplatno. Nazovite 866-389-8444 (TRS- Telefon za osobe sa oštećenim govorom ili sluhom: 711) .
Russian:	Русский ВНИМАНИЕ: Если вы говорите на русском языке, то вам доступны бесплатные услуги перевода. Звоните 866-389-8444 (телетайп: TRS:711) .
Nepali:	नेपाली ध्यान ददनु ोसः तपाईंले नेपाली बोलनु ुन्छ भने तपाईंको ननमत भाषा स ायता सेवा रू ननिःशुल्क रूपमा उपलब्ध छ । फोन गनुु ोस 866-389-8444 (दिदिवाई: TRS:711) ।
Persian:	فارسی نوچه: اگر به زبان فارسی گفتگو می کنید، تسهالت زبانی بصورت رایگان برای شما فراهم می باشد. با 866-389-8444 (TRS:711) تماس بگیرید.