

SWC# 537- Forestry and Agricultural Supplies
Contract Information and Usage Instructions

Contract Period: Total Number of Years if all Options are Exercised: 5
Initial 3 Year Contract Term with 2-1 Year Options to Renew

Contract Start Date: March 25, 2020
Initial End Date: March 24, 2023
Final End Date: March 24, 2025

Summary/Background Information: SWC 537 was created to provide Forestry and Agricultural Supplies to the State of Tennessee and its Local Governments. Two Suppliers were awarded catalog statewide contracts.

State Contact Information

Contract Administrator:

Caroline Ballinger
Category Specialist
Central Procurement Office
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Caroline.C.Ballinger@tn.gov

Contract Administrator Backup:

Josh Polk
Category Specialist
Central Procurement Office
(615) 360-4460
Joshua.Polk@tn.gov

Vendor Contact Information:

Forestry Suppliers

Edison Contract Number: 65749
Vendor Number: 1328
Ashley Abney
Bid and Contract Specialist
800-752-8461 ext 733
abneya@forestry-suppliers.com

Sigma Organics (DBA Chilton Turf Center)

Edison Contract Number: 65750

Vendor Number: 583

Roger Smith

Government Bid Contracts Manager

615-254-1637

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Catalog Links:**Forestry Suppliers- Forestry Suppliers Catalog**

<https://www.forestry-suppliers.com/>

Chilton Turf Center- Gemplers Catalog

<https://gemplers.com/pages/online-catalog>

Temporary Access to Forestry Suppliers Catalog for State Agencies

While Oracle works with Forestry Suppliers IT Department to fix an issue regarding the supplier's website, state agencies will need to follow the account set up that local governments utilize to access items with contract pricing. This link can be found on the Central Procurement Office website. Once an account is set up, agencies can access contract pricing and build their requisition and purchase order using Open Item Reference in Edison or use their agency P-Card to submit orders if agency policy allows for it. When the issue is resolved, agencies will be able to access Forestry Suppliers catalog through TN Smartshop in Edison. If you have questions regarding this temporary ordering system, please reach out to the Contract Administrator.

Requisition and Purchase Order Generation:

For information on how to create a requisition and/or purchase order please click on the "Agency Upgrade User Guide" link on the following page:

<https://www.teamtn.gov/cpo/learning-development/cpo-job-aids.html>

Asset and Inventory Management:

N/A