

# Enter Skilled Services/Enhanced Respiratory Care

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## ***Is ERC Being Requested?***

- Answer this question for every PAE by selecting *Yes* or *No*.

## **If Skilled Services/ERC are not required:**

- Click “Skilled Services Not Required” button at top of page.

## **You should be directed to the Fraud Acknowledgment screen:**

- Check the box and select “Acknowledge and Hide Warning” button if you fully understand the implications of TennCare fraud when processing PAEs.
- Then click “OK” at the top of the page.

## **Enter Skilled Services:**

### **If Skilled Service/s needs to be entered:**

- Click the “Add Skilled Services/ERC” button at top of page.
- Skilled Services to Add: Choose the specific skilled services needed.
- Once skilled service(s) is (are) chosen, all instructions, document requirements, and approval time period will auto generate.
- Enter “Skilled Service Requested Start Date.”
- Enter “Skilled Service Requested End Date.”
- Click “OK” at the top of the page.
- Repeat steps above for additional skilled services needing to be added.
- If only one skilled service is entered-click “Skilled Services Not Required” button at top of the page. *Note: the one skilled service entered will not be deleted when you click this button.*

## **Enter Enhanced Respiratory Care:**

### **If Enhanced Respiratory Care needs to be entered:**

- Click the “Add Skilled Services/ERC” button at top of page.
- Select the “Chronic Ventilator Services” or “Secretion Management Tracheal Suctioning” drop down arrow.
- Once the drop down arrow is selected, all instructions, document requirements, and approval time period will auto generate.
- Click either the “Chronic Ventilator Services are Required” or “Secretion Management Tracheal Suctioning is Required box.”
- Enter “ERC Requested Start Date.”

- Enter “ERC Requested End Date.”
- Click “OK” at the top of the page.
- Only one Enhanced Respiratory Care service can be selected per PAE.