

NOTICE OF PUBLIC MEETING
(State Workforce Development Board Meeting)
December 3 & 4, 2009

The State Workforce Development Board will hold a meeting on Friday, December 4, 2009 at 9:00 AM at 220 French Landing, Nashville, TN. The standing committees will meet at 3:00 PM on Thursday, December 3, 2009. Those committees are: Operations, Strategic Planning, Continuous Improvement and Policy.

The State Workforce Development Board is comprised of 36 members to provide effective leadership and guidance to Tennessee's Workforce Development System. The Visions of the State Workforce Development Board is to increase the competitive position of Tennessee businesses and attract new businesses through the development of a highly skilled workforce.

Individuals with disabilities who wish to participate in these proceedings should contact the Tennessee Department of Labor and Workforce Development to discuss any auxiliary aids or services needed to facilitate such participation. Such contact may be in person, by writing, telephone, or other means and should be made no less than ten days prior to the scheduled meeting date to allow time to provide such aid or service. Contact the Department of Labor and Workforce Development, Workforce Development Division, 220 French Landing Drive. Nashville, Tennessee. Telephone Number 615-741-0354. Hearing impaired callers may use TTY 615-532-2879 or 1-800-848-0298; TDD (Voice) 1-800-848-0299.

Individuals with disabilities requiring an accommodation should contact Evelyn Gaines Guzman or Annie Hendricks ten days prior to the meeting.

Evelyn Gaines Guzman or Annie Hendricks

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The Tennessee Department of Labor and Workforce Development is an equal opportunity employer/program, auxiliary aids and services are available upon request.

WORKFORCE DEVELOPMENT BOARD MEETING AGENDA
Department of Labor & Workforce Development
220 French Landing Drive
Nashville, TN
December 3 & 4, 2009

Thursday, December 3, 2009:

Commissioner's Luncheon for Executive Committee 12:00
PM

(Maxwell House Hotel – Polk Board Room)

Staff Liaisons meet with Committee Chairs 1:00
PM

(220 French Landing Building)

Committee Meetings 3:00
PM

(All committee meetings are at 220 French Landing on the 4th Floor.)

Operations – Workforce Development Conference Room
State Energy Sector Partnership (SESP)
Summer Youth Program
Jim Alford Award
National Career Readiness Certificates
Discuss Statewide Contract Awards for 2010

Strategic Planning – ES Administrative Conference Room
Discussion of 2010 Phase I

Policy – Job Service Conference Room
Method of Administration
AFL-CIO Technical Assistance Program

Continuous Improvement – Adult Education Conference Room
Discussion of Annual Report

Reception 5:00
PM

(Maxwell House Hotel – Embassy Room)

WORKFORCE DEVELOPMENT BOARD MEETING AGENDA
Department of Labor & Workforce Development
220 French Landing
Nashville, TN
December 3 & 4, 2009

Friday, December 4, 2009

Continental Breakfast AM (Maxwell House Hotel – Embassy Room)	7:30
Welcome (220 French Landing, 1 st Floor Conference Room) AM Wallace Grills, Chairman State Workforce Development Board	9:00
Introduction of New Members – David Hayes Kristee Bell Elaine Sanford	
Roll Call/Conflict of Interest Statement	
Approval of Minutes (<i>vote required</i>) May 15, 2009 (Full Board Meeting) September 24, 2009 (Executive Committee Meeting)	
Opening Remarks AM James Neeley, Commissioner Department of Labor and Workforce Development	9:30
Jobs for America’s Graduates National Leadership Award AM Betsy Houston, Ex. Director, Career & Workforce Services	9:45
Third Annual Jim Alford Award AM Pat Bleecker, Incumbent Worker Program	10:00
Workforce Development Updates AM Susan Cowden, Administrator State Energy Sector Partnership (SESP) Summer Youth Program	10:15
Break AM	10:30

Commercial Appeal, Summer Youth Employment Program AM Eunice F. Johnson, Director of Human Resources	10:45
First Bank, Summer Youth Employment Program AM Paulette Alexander, Lexington Human Resources Suzanne Reed, Marketing/Training	11:00
Committee Reports AM	11:15
Operations (John Greeter) State Energy Sector Partnership (SESP) Summer Youth Program	
Strategic Planning (J. M. Barnes) Discussion of Phase I	
Policy (Jerry Anderton) Method of Administration AFL-CIO Technical Assistance Program	
Continuous Improvement (Iliff McMahan) Annual Report	
Volkswagen Update AM Mattie Moran, Board Member	11:30
Closing Remarks PM Wallace Grills, Chairman	12:00

Future Dates:

March 18 & 19, 2010

March 25 & 26, 2010 (Planning Committee)

May 20 & 21, 2010

September 16 & 17, 2010 (Executive Committee) Location TBA

December 16 & 17, 2010