

**NOTICE OF PUBLIC MEETING**  
**State Workforce Development Board**  
**December 1 & 2, 2011**

The State Workforce Development Board will hold its quarterly meeting in Nashville on December 1 & 2, 2011. The four standing committees will meet at 220 French Landing, Nashville, TN at 3:00 PM on Thursday, December 1, 2011. The full board will meet on Friday, December 2, 2011 at 9:00 AM at the Millennium Maxwell Hotel at 2025 Rosa Parks Boulevard, Nashville, TN 37228 in the Grand Ballroom West.

The State Workforce Development Board is comprised of 36 members to provide effective leadership and guidance to Tennessee's Workforce Development System. The vision of the Workforce Board is to increase the competitive position of Tennessee businesses and attract new businesses through the development of a highly skilled workforce.

Individuals with disabilities who wish to participate in these proceedings should contact the Tennessee Department of Labor and Workforce Development to discuss any auxiliary aids or services needed to facilitate such participation. Such contact may be in person, by writing, telephone, or other means and should be made no less than ten days prior to the scheduled meeting date to allow time to provide such aid or service. Contact the Department of Labor and Workforce Development at telephone number 615-741-0354. Hearing impaired callers may use TTY 615-532-2879 or 1-800-848-0298. TDD (Voice) 1-800-848-0299.



**WORKFORCE DEVELOPMENT BOARD MEETING AGENDA**  
**Department of Labor & Workforce Development**  
**220 French Landing Drive**  
**Nashville, TN 37243**  
**December 1 & 2, 2011**

**Thursday, December 1, 2011**

Executive Committee meet with Staff 1:00 PM  
 (Workforce Development Conference Room – 4<sup>th</sup> floor)

Staff Liaisons meet with Committee Chairs 2:00 PM  
 (220 French Landing Building)

Committee Meetings (**220 French Landing Conference Rooms**) 3:00 PM  
**Operations – Workforce Development Conference Room (4<sup>th</sup> Floor)**  
 2011 – 2012 Budget – State Set-Aside Allocation  
 Jim Alford Award  
 Customer Service Award

Strategic Planning – **Conference Room 2A (2<sup>nd</sup> Floor)**  
 Board Updates  
 Overview of Planning  
 Discussion of LWIAs the State has noted concerns

Continuous Improvement – **Titan Conference Room (1<sup>st</sup> Floor)**  
 WIA Annual Report for PY 2010  
 Regression Adjusted Performance Targets  
 Review of Performance Improvement Plans  
 GIS Mapping of Local Participation Levels  
 Incentives and Sanction Policy

Policy -- **Job Service Conference Room (4<sup>th</sup> Floor)**  
 ETPL Program Change Report  
 SCSEP Policies approved by USDOL

Reception 6:00 PM  
 (Maxwell House Hotel – **Embassy Room**)



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**Friday, December 2, 2011**

Continental Breakfast (Maxwell House Hotel – <b>Praline’s Restaurant</b> )	7:30 AM
Welcome <b>Wallace Grills, Chairman</b> State Workforce Development Board ( <b>Maxwell House Hotel – Grand Ballroom East</b> )	9:00 AM
Opening Remarks <b>Commissioner Karla Davis</b> Department of Labor & Workforce Development	9:10 AM
Introduction of New Board Members Roll Call/Conflict of Interest Statement	9:25 AM
Approval of Minutes ( <i>vote required</i> ) May 20, 2011 September 15, 2011	
Workforce Development Updates <b>Susan Cowden, Administrator</b>	9:40 AM
JTG Award <b>Betsy Houston, Executive Director of Career &amp; Workforce Services</b>	
Break	10:00 AM

Greens Jobs Report 10:15 AM  
**Dr. Murat Arik, Associate Director**  
MTSU - Business and Economic Research Center

State Partnership with Volkswagen Training 10:30 AM  
**Anthony Lytle, Workforce Planning Specialist**  
Volkswagen GOA

Update - EN, DIDD & Career Center Partnerships 10:45 AM  
**Julie Huber, State Director of Day Services**  
Department of Intellectual & Developmental Disabilities

Committee Reports 11:00 AM

Operations (**John Greeter**)

Strategic Planning (**James Barnes**)

Policy (**Guy Derryberry**)

Continuous Improvement (**Yolanda Shields**)

Closing Remarks 11:15 PM  
**Wallace Grills, Chairman**

**Future Dates:**

March 8 & 9, 2012 (Planning)

May 17 & 18, 2012

September 20 & 21, 2012 (Executive Committee)

December 6 & 7, 2012