
Executive Summary

Workforce Services Guidance- Workforce Services (Youth Program Service Design) - WIOA

1. What components are required in the program design framework of WIOA youth programs?

- Orientation
- Intake
- Objective assessment
- Individual service strategy
- Career coaching
- Support services
- Follow-up services

2. What elements are the youth program design and service delivery based on?

The youth program design and service delivery must be based on the following program components:

- Preparation for post-secondary educational opportunities
- Occupational training services
- Work-base opportunities
- Youth development services
- Employment services

3. What services should be provided in all youth programs?

1. Tutoring, study skills training, instruction, dropout prevention, and recovery strategies that lead to completion of a postsecondary credential
2. Alternative secondary school services, or dropout recovery services
3. Paid and unpaid work experience
4. Occupational skills training
5. Comprehensive guidance and counseling

6. Leadership development opportunities
7. Supportive services
8. Adult mentoring
9. Followup services
10. Financial literacy education
11. Entrepreneurial skills training
12. Services that provide labor market and employment information about in-demand industry, sectors or occupations
13. Activities that help youth prepare for and transition into postsecondary education and training
14. Education offered concurrently with and in the same context as workforce preparation activities and training for specific occupations

4. What has changed regarding these services in the new WIOA law?

In WIOA, summer employment has been combined with paid and unpaid work experiences. Services 10-14 are new required service elements.

5. What is included in paid and unpaid work experiences?

Paid and unpaid work experiences may include summer employment opportunities and other opportunities available through the school year, pre-apprenticeship programs, internships, job shadowing, and on-the-job training.