



STATE OF TENNESSEE  
**DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT**

DIVISION OF EMPLOYMENT AND WORKFORCE DEVELOPMENT

Employment and Training Section

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**June 25, 2003**

**Workforce Investment Act Memorandum Number E&T 03-25**

**Topic:** 2003 Health and Human Services (HHS) Poverty Guidelines and Lower Living Standard Income Levels (LLSIL)

**Subject:** Notice of determination of income guidelines for persons defined as "low income individuals"

**Purpose:** To provide LWIAs with an income guideline table containing calculated poverty levels provided by HHS and Metro and Non-Metro LLSIL for the Southern region

**Background:** The Workforce Investment Act of 1998 (Public Law 105-220) defines the term "Low Income Individual" as one who qualifies under various criteria, including an individual who received income for a six-month period that does not exceed the higher of the poverty line or 70 percent of the LLSIL. Attached is a table containing the annual LLSIL for 2003 and the HHS poverty guidelines. The LLSIL is used for several purposes under WIA: specifically, WIA Section 101(25) defines the term "low income individual" for eligibility purposes, Sections 127(b)(2)(C) and 132 (b)(1)(IV) defines the terms "disadvantaged adult," and "disadvantaged youth" in terms for the poverty line of LLSIL for purposes of state allotments. The HHS 2003 Poverty guidelines may be found on the Internet at: <http://aspe.os.dhhs.gov/poverty/03poverty.htm>. The 2002 LLSIL is available on its web site at: <http://wdsc.doleta.gov/llsil/llsil2003.asp>.

**Instructions:** A table is attached with the HHS poverty guidelines and 70 percent Metro and Non-Metro LLSIL. To use this table, compare the poverty level for the family size against either the Metro or Non-Metro LLSIL, depending on the county of residence, using the higher of the two in order to qualify the participant as disadvantaged under WIA.


If the LWIA has reached limited funding (see E&T policy 00-10 and its attachment) the area will utilize this table to determine eligibility under the priority system (see E&T policy 00-11).

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**Contact:** For questions regarding this policy, please contact Susie Bourque, WIA Performance Coordinator, Employment and Training Section, at (615) 741-4092.

**Effective Date:** Immediate

**Expiration Date:** Indefinite

  
Elaine S. Perryman, Interim Director  
Employment and Training

6/25/03  
Date

ESP: KLR:RK

Attachment

<b>Workforce Investment Income Guidelines</b>			
<b>Family Size</b>	<b>Poverty Level</b>	<b>LLSIL* - Metro</b>	<b>LLSIL – Non-Metro</b>
1	\$8,980	\$6,960	\$6,580
2	\$12,120	\$11,400	\$10,780
3	\$15,260	\$15,650	\$14,800
4	\$18,400	\$19,310	\$18,270
5	\$21,540	\$22,790	\$21,560
6	\$24,680	\$26,650	\$25,220
7	\$27,820	\$30,510	\$28,880
8	\$30,960	\$34,370	\$32,540
9	\$34,100	\$38,230	\$36,200
10	\$37,240	\$42,090	\$39,860
11	\$40,380	\$45,950	\$43,520
12	\$43,520	\$49,810	\$47,180
	Add \$3,140 for each additional family member	Add \$3,860 for each additional family member	Add \$3,660 for each additional family member
<b>*Lower Living Standard Income Level</b>			
To use this chart, compare the poverty level for the family size against either the Metro or Non-Metro LLSIL, depending on the county of residence, using the higher of the two.			
<b>Note - Metro LLSIL levels can only be used for the following counties:</b>			
Anderson, Blount, Carter, Cheatham, Davidson, Dickson, Grainger, Hamilton, Hawkins, Jefferson, Knox, Madison, Marion, Montgomery, Robertson, Rutherford, Sequatchie, Sevier, Shelby, Sullivan, Sumner, Tipton, Unicoi, Union, Washington, Williamson, Wilson.			

Revised June 16, 2003